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[Issued document] Securities code: 9692 (Date of issue) April 3, 2024

To our shareholders:

1-11 Higashihara 5-chome, Zama-shi, Kanagawa Computer Engineering & Consulting Ltd. Takashi Himeno, President

Notice of the 56th Ordinary General Meeting of Shareholders

Greetings and best wishes.

Please note that the 56th Ordinary General Meeting of Shareholders of Computer Engineering & Consulting Ltd. ("Company") will be held as described below.

In convening this meeting, the Company takes an electronic provision measure for information contained in reference documents for the General Meeting of Shareholders ("items provided electronically"). These items provided electronically are posted as the "Notice of the 56th Ordinary General Meeting of Shareholders" on the Company website. To view them, please visit the Company website at the URL below.

Company website:

https://www.cec-ltd.co.jp/en/ir/shareholders_meeting/

In addition to the website above, the items provided electronically are also posted on the Tokyo Stock Exchange ("TSE") website. To view them, please visit the TSE website at the URL below (TSE Listed Company Search), enter the issue name (company name) "Computer Engineering & Consulting LTD" or the securities code "9692" to conduct search, and select "Basic information," then "Documents for public inspection/PR information" to view the "Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting" under "Filed information available for public inspection."

TSE website (TSE Listed Company Search): https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

If you are unable to attend the Meeting, you may exercise your voting rights via the Internet or in writing. Please review the reference documents for the General Meeting of Shareholders on either of the websites above and exercise your voting rights no later than 5:45 pm on Monday, April 22, 2024 (JST).

1. Date and time 10:00 am (reception opens 9:00 am), Tuesday, April 23, 2024 (JST)

2. Venue Meeting Room, 6F, Building A, Company Head Office

(Sagamino System Laboratory)

1-11 Higashihara 5-chome, Zama-shi, Kanagawa

3. Purposes of the Meeting

Items to be reported

- 1. Business report, consolidated financial statements, and reports on the results of audits of the consolidated financial statements by the Accounting Auditor and Audit and Supervisory Committee for the 56th fiscal period (February 1, 2023 January 31, 2024)
- 2. Report on non-consolidated financial statements for the 56th fiscal period (February 1, 2023 –January 31, 2024)

Items to be resolved

- **Item No. 1** Appropriation of surplus
- **Item No. 2** Election of nine (9) Directors who are not Audit and Supervisory Committee Members
- **Item No. 3** Election of three (3) Directors who are Audit and Supervisory Committee Members
- Item No. 4 Election of two (2) substitute Directors who will be Audit and Supervisory Committee Members

4. Decisions made in convening the meeting

- (1) Pursuant to laws and regulations and the Company's Articles of Incorporation, the following items provided electronically are not included in the printed documents to be delivered to shareholders who have requested delivery of printed documents.
 Therefore, the documents to be delivered to shareholders who have requested printed documents contain only a portion of the documents audited by the Accounting Auditor and Audit and Supervisory Committee in the course of preparing audit reports.
 - i) Business progress and results, issues to be addressed, transition of status of assets and profits and losses, main business, main business sites, state of employees, main lenders, other important information relating to present situation of the Group, information relating to shares of the Company, information on new share subscription rights from the Company, change of Directors during the reporting fiscal year, an outline of the contents of liability limitation agreements, an outline of the contents of the directors and officers liability insurance contract, information on Outside Directors, information on Accounting Auditors, an outline of a system to secure the appropriateness of the Company's operations and the operation status that are each stated in the Business Report; and ii) Consolidated Balance Sheet, Consolidated Statement of Income, Consolidated Statement of Changes in Shareholders' Equity, and Notes to Consolidated Financial Statements that are contained in Consolidated Financial Statements; iii) Balance Sheet, Statement of Income, Statement of Changes in Shareholders' Equity, and Notes to Non-consolidated Financial Statements that are contained in Non-consolidated Financial Statements; iv) financial audit report on Consolidated Financial Statements, financial audit report on Non-consolidated Financial Statements; and v) audit report by the Audit and Supervisory Committee.
- (2) If voting rights are exercised by a single voting right holder via the Internet or other electronic means and via a voting form, the exercise of the voting rights via the Internet or other electronic means shall be deemed valid. If voting rights are exercised by a single voting right holder more than once via the Internet or other electronic means, the last exercise of the voting rights shall be deemed valid.
- (3) Returned voting forms that have no indication of an affirmative or negative vote on each item of the agenda shall be deemed to indicate an affirmative vote on the item.

© Please submit the voting form to the reception desk at the venue when you arrive on the day of the Meeting. Plans call for the reception to begin at 9:00 am.

- ② Any revisions to the items provided electronically will be announced on the Company website and the TSE website, together with the items before and after such revision.
- © To lessen environmental impact, the number of copies of printed documents for the General Meeting of Shareholders distributed at the venue will be limited. If you will attend the Meeting and would like to view the documents during the Meeting, please print and bring them by yourself or make your own personal electronic device ready for displaying.
- ② Any changes in the proceedings of the General Meeting of Shareholders will be announced on the Company website (https://www.cec-ltd.co.jp).
- © No souvenirs will be provided to shareholders attending the General Meeting of Shareholders. We ask for your understanding.

Reference Document for the General Meeting of Shareholders

Item No. 1 Appropriation of surplus

The Company views returns of profits to shareholders as a major issue. Its basic policy is to pay stable dividends.

Based on a comprehensive consideration of business performance, financial standing, future business development, and other matters, the Company proposes the following for year-end dividends for the fiscal year under review, which will be an increase of 10 yen per share from the last year-end dividends.

Matters concerning year-end dividends

Type of dividend property	Cash
Allocation of dividend property to shareholders and total amount thereof	Dividend per Company common share: Total amount: 1,008,484,140 yen Combined with the interim dividend of 25 yen per share already paid, the above dividend will result in annual dividends of 55 yen per share.
Effective date of dividend of surplus	April 24, 2024

Item No. 2 Election of nine (9) Directors who are not Audit and Supervisory Committee Members

The terms of office of all nine (9) Directors (excluding Directors who are Audit and Supervisory Committee Members; the same applies hereafter in this proposal) shall expire upon the end of this General Meeting of Shareholders. Accordingly, the Company requests the approval of the appointment of nine (9) Directors.

Each candidate was selected by the Board of Directors after deliberation by the Nomination Committee, a majority of whose membership consists of Outside Directors. The Audit and Supervisory Committee has reported no objection to the candidates or to the selection process.

The candidates for Directors are given below.

[Reference] List of candidates for Directors

No.		Name	Current Company position	Attributes	Attendance at meetings of the Board of Directors
1	Reappointment	Takashi Himeno	President	Male	16/16 times
2	Reappointment	Manabu Fujiwara	Managing Director	Male	16/16 times
3	Reappointment	Masato Tamano	Director	Male	16/16 times
4	Reappointment	Hideki Takagi	Director	Male	13/13 times
5	Reappointment	Atsushi Ookita	Director	Male	13/13 times
6	Reappointment	Yasuo Sakai	Director	Male	13/13 times
7	Reappointment	Masahiko Ootsuka	Outside Director	Outside Independent Male	16/16 times
8	Reappointment	Shizuyo Takahashi	Outside Director	Outside Independent Female	13/13 times
9	Reappointment	Noriko Kosugi	Outside Director	Outside Independent Female	13/13 times

No.	Name (Date of birth)		mary, positions, responsibilities, and ificant concurrent positions	Company shares owned
1	Takashi Himeno (May 2, 1967) Reappointment Male	April 1992 February 2011 February 2013 February 2014 February 2020 April 2020 February 2022	Joined the Company General Manager, Services Division 1, Platform Services Unit Unit President, Platform Services Unit Executive Officer Unit President, Security Services Unit, Platform Architect Business Group Director/Executive Officer Unit President, Security Services Unit, Platform Architect Business Group President, COMSTAFF Co., Ltd. Director/Executive Officer Group President, Platform Architect Business Group President (incumbent)	7,000 shares
		(Reasons for nomination as candidate for Director) Having served as a Director since 2020, Mr. Takashi Himeno was appointed Representative Director in February 2023 after working in the Company's system creation, data center, and security service areas. Mr. Himeno has extensive knowledge, experience, and track record in the Company's business and management. The Company requests his reappointment as Director in light of his important role in the continuing growth and development of the Group.		
2	Manabu Fujiwara (October 27, 1963) Reappointment Male	April 1986 February 2007 April 2014 April 2015 February 2018 February 2020 February 2023	Joined the Company Manager, Sales Division, Control System Business Group Corporate Auditor Director/Executive Officer Unit President, Corporate Support Unit Director/Executive Officer Unit President, Digital Engineering Unit, Digital Industry Business Group Director/Executive Officer Unit President, Corporate Administration Unit Managing Director/Executive Managing Officer Group President, Corporate Management Group (incumbent)	7,100 shares
		(Reasons for nomination as candidate for Director) Mr. Manabu Fujiwara has extensive experience and insights, chiefly in areas of Company sales, system development, human resources, general affairs, and accounting and finance. The Company requests his reappointment as Director in the expectation that he will continue to contribute to swift and appropriate decision-making by the Board.		

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions			
3	Masato Tamano (January 21, 1960) Reappointment Male	April 1982 July 2006 January 2007 April 2011 April 2015 April 2018 February 2022	Joined Toyota Motor Co., Ltd. (now Toyota Motor Corporation) General Manager, Production and Logistics Office, Corporate IT Department Seconded to Toyota Communication Systems Co., Ltd. (now TOYOTA SYSTEMS CORPORATION) Seconded to Japan Automobile Recycling Promotion Center Seconded to the Company Director/Executive Officer Transferred to the Company Director/Executive Officer Group President, Area Control Business Group (incumbent)	7,400 shares		
		Mr. Masato Tar development an industry. The C expectation that	(Reasons for nomination as candidate for Director) Mr. Masato Tamano has extensive experience and insights in system development and related areas in the assembly and manufacturing industry. The Company requests his reappointment as Director in the expectation that he will continue to contribute to swift and appropriate decision-making by the Board.			
4	Hideki Takagi (December 11, 1968) Reappointment Male	February 1992 February 2011 February 2014 February 2015 May 2020 February 2021 February 2022 February 2023 April 2023 February 2024	Joined the Company Manager, Sales Division 3, PROVEQ Service Unit Unit President/Manager, Sales Division, PROVEQ Service Unit Unit President, Digital Engineering Unit Unit President, Product Development Support Unit Executive Officer Unit President, Data Center Services Unit, Service Integration Business Group Executive Officer Unit President, Security Services Unit, Platform Architect Business Group Executive Officer Unit President, Security Services Unit, Platform Architect Business Group Executive Officer Unit President, Platform Architect Business Group Executive Officer Group President, Platform Architect Business Group (incumbent) Director (incumbent) President, Oita Computer Engineering	2,400 shares		
		President, Oita (Reasons for no Mr. Hideki Tak Company's syst Company reque	& Consulting Ltd. (incumbent) accurrent position] Computer Engineering & Consulting Ltd. mination as candidate for Director) agi has extensive experience and insights in tem creation, data center, and security services his reappointment as Director in the experience to swift and appropriate decision	ce areas. The pectation that he		

No.	Name (Date of birth)		mary, positions, responsibilities, and ificant concurrent positions	Company shares owned
	Atsushi Ookita			
5	(November 23, 1969) Reappointment Male	April 2023 February 2024	Engineering & Consulting (Shanghai), Ltd. Director (incumbent) President, COMSTAFF Co., Ltd.	
		President, COM	(incumbent) President, Computer Engineering & Consulting (Shanghai), Ltd. (incumbent) current positions] ISTAFF Co., Ltd. puter Engineering & Consulting	
		(Reasons for nomination as candidate for Director) Mr. Atsushi Ookita has extensive experience and insights in system development and related areas in the assembly and manufacturing industry. The Company requests his reappointment as Director in the expectation that he will continue to contribute to swift and appropriate decision-making by the Board.		

No.	Name (Date of birth)		mary, positions, responsibilities, and ificant concurrent positions	Company shares owned
		April 1989 February 2013 February 2017	Joined the Company General Manager, Service Division 5, Chubu Service Unit Unit President, Chubu Service Unit 2,	
		May 2020	Industry Automation Business Group Executive Officer Unit President, Mobility Services Unit, Digital Industry Business Group	1,100 shares
6	Yasuo Sakai (May 28, 1965)	February 2022 February 2023	Executive Officer Unit President, Connected Services Unit, Digital Industry Business Group Executive Officer	
	Reappointment Male	April 2023	Group President, Digital Industry Business Group (incumbent) Director (incumbent)	
		(Reasons for nomination as candidate for Director) Mr. Yasuo Sakai has extensive experience and insights in system development and related areas in the assembly and manufacturing industry. The Company requests his reappointment as Director in the expectation that he will continue to contribute to swift and appropriate decision-making by the Board.		
		April 1978 April 2002 April 2005 April 2007	Joined Nissan Motor Co., Ltd. General Manager, Cost Reduction Promotion Office VP, JATCO Ltd. CEO, Automotive Energy Supply Corporation (now Envision AESC	
7	Masahiko Ootsuka (July 16, 1953) Reappointment Male	October 2010 June 2013 June 2013	Japan Ltd.) Advisor Outside Statutory Auditor, NISSAN SHATAI CO., LTD. Outside Corporate Auditor, Nissan Kohki Co., Ltd.	shares
	Outside Independent	April 2018	Outside Director, the Company (incumbent)	and overview
		(Reasons for nomination as candidate for Outside Director and overview of expected roles) Mr. Masahiko Ootsuka has knowledge and experience accumulated while serving as an officer at affiliates of a major automaker. The Company requests his reappointment as Outside Director in the expectation that he will continue to give advice and oversee business execution from a broad management perspective as an Outside Director.		

No.	Name (Date of birth)		nary, positions, responsibilities, and ificant concurrent positions	Company shares owned
8	Shizuyo Takahashi (February 24, 1962) Reappointment Female Outside Independent	Outside Director	Administration Manager Outside Director, baby calendar Inc. (incumbent) Outside Director, the Company (incumbent) Outside Director, Iino Kaiun Kaisha, Ltd. (incumbent) current positions] t, baby calendar Inc.	shares
Outside Director, Iino Kaiun Kaisha, Ltd. (Reasons for nomination as candidate for Outside Director an of expected roles) Ms. Shizuyo Takahashi has experience as head of a business of a human resources division at a system development company director and head of an administrative division at a company First Section of the Tokyo Stock Exchange. The Company recreappointment as Outside Director in the expectation that she to give advice based on a comprehensive perspective and over execution from a practical point of view, particularly in address Company issues related to human capital.				ss division and any and as a ny listed on the requests her she will continue oversee business

No.	Name (Date of birth)		mary, positions, responsibilities, and nificant concurrent positions	Company shares owned
9	Noriko Kosugi (June 29, 1966) Reappointment Female Outside Independent	April 1990 April 2005 May 2006 August 2008 October 2011 January 2016 August 2017 April 2018 June 2019 August 2020 April 2023 [Significant con	Joined Kawasaki Steel Corporation (now JFE Steel Corporation) Manager, Finance and IR Department, JFE Holdings, Inc. Manager, Accounting Section, Planning Department, East Japan Works, JFE Steel Corporation Director, Division Planning, Finance, Molex Japan Co., Ltd. (now Molex Japan LLC) Senior Director, Division Strategy Planning Senior Director, Management System, Operations Financial Controller, Imerys Minerals Japan KK Managing Executive Officer, Financial Planning Department (Deputy in charge) and Corporate Planning Department (Deputy in charge), UNIZO Holdings Company, Limited Executive Managing Officer and Board Director, Financial Planning Department Bursar, The British School in Tokyo (incumbent) Outside Director, the Company (incumbent) incurrent position] itish School in Tokyo	shares
		(Reasons for no of expected role Ms. Noriko Ko Japanese and for management pl reappointment a to oversee busin management re	omination as candidate for Outside Director	ng at various ce in y requests her he will continue oriate advice to nance in

Notes:

- 1. The Company engages in software development and other transactions with Oita Computer Engineering & Consulting Ltd., at which Mr. Hideki Takagi serves as President, and with COMSTAFF Co., Ltd. and Computer Engineering & Consulting (Shanghai), Ltd., at both of which Mr. Atsushi Ookita serves as President.
- 2. No special interest exists between the Company and any of the candidates other than those described above.
- 3. Mr. Masahiko Ootsuka, Ms. Shizuyo Takahashi, and Ms. Noriko Kosugi are candidates for Outside Directors.
- 4. The Company has designated Mr. Masahiko Ootsuka, Ms. Shizuyo Takahashi, and Ms. Noriko Kosugi as independent officers pursuant to the regulations of the Tokyo Stock Exchange and has registered them as such with the Tokyo Stock Exchange. If their reappointment is approved, the Company plans to maintain such designation and registration.
- 5. Upon the end of this General Meeting of Shareholders, six years will have passed since Mr. Masahiko Ootsuka took office as a Company Outside Director (on April 18, 2018); one year will have passed since Ms. Shizuyo Takahashi and Ms. Noriko Kosugi took office as Company Outside Directors (on April 25, 2023).
- 6. With regard to liability for damages stipulated in Article 423, Paragraph 1 of the Companies Act, the Company has concluded agreements for limitation of liability with Mr. Masahiko Ootsuka, Ms. Shizuyo Takahashi, and Ms. Noriko Kosugi that limit their liabilities to the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act. If their reappointment is approved, the Company plans to continue these agreements.
- 7. The Company has concluded a directors and officers liability insurance contract with an insurance company pursuant to Article 430-3, Paragraph 1 of the Companies Act, under which the insurance company promises to compensate the Company Directors/officers named as the insured in amounts up to 500 million yen for any claim for damage against them arising from their performance of duties as Company Directors/officers. Each of the candidates, if he or she is appointed and assumes office as Director, will be covered by this insurance contract as the insured. The Company also plans to renew this insurance contract with its terms and conditions unchanged at next contract renewal.

Item No. 3 Election of three (3) Directors who are Audit and Supervisory Committee Members

The terms of office of all three (3) Directors who are Audit and Supervisory Committee Members shall expire upon the end of this General Meeting of Shareholders. Accordingly, the Company requests approval of the appointment of three (3) Directors who are Audit and Supervisory Committee Members.

The candidates for Directors who are Audit and Supervisory Committee Members are described below.

The Company has obtained the approval for this proposal from the Audit and Supervisory Committee.

[Reference] List of candidates for Directors who are Audit and Supervisory Committee Members

No.	Name	Current Company position	Attributes	Attendance at meetings of the Board of Directors	Attendance at meetings of the Audit and Supervisory Committee
1	Reappointment Toshiharu Sakai	Director (Full-time Audit and Supervisory Committee Member)	Male	13/13 times	10/10 times
2	Reappointment Katsunori Taniguchi	Outside Director (Audit and Supervisory Committee Member)	Outside Independent Male	16/16 times	13/13 times
3	New appointment Motoaki Kuniyasu	_	Outside Independent Male	_	_

No.	Name (Date of birth)	Career sum	Company shares owned	
1	Toshiharu Sakai (July 15, 1964) Reappointment Male	April 1987 February 2007 February 2017 February 2020 April 2022 February 2023 April 2023	Joined the Company Manager, Sales Division, IT Solution Group Manager, General Affairs Division, Corporate Support Unit Manager, General Affairs Division, Corporate Administration Unit Manager, Internal Audit Division Executive Officer Director (Full-time Audit and Supervisory Committee Member) (incumbent)	4,600 shares
	Supervisory of The Compan Director who judgment that	Supervisory Con The Company re Director who is judgment that he	mination as candidate for Director who is an mmittee Member) equests the appointment of Mr. Toshiharu Sa an Audit and Supervisory Committee Membe is ideally suited to the post because he has sales and administration and internal audits.	akai as a er based on its

No.	Name (Date of birth)		mary, positions, responsibilities, and uificant concurrent positions	Company shares owned	
2	Katsunori Taniguchi (August 13, 1958) Reappointment Male Outside Independent	April 1981 April 1988 April 1993 April 1999 September 2002 December 2006 April 2007 June 2007 September 2012 April 2014 April 2017 April 2019 June 2020 April 2022 [Significant concertion of President, Katsur Accountant Office	Joined Tohmatsu & Aoki Audit Corporation (now Deloitte Touche Tohmatsu LLC) Registered as a certified public accountant Senior Manager, Tohmatsu & Aoki Audit Corporation (now Deloitte Touche Tohmatsu LLC) Principal, Deloitte Tohmatsu Consulting Co., Ltd. (now Abeam Consulting Ltd.) Chief Researcher, The Japan Research Institute, Limited Associate Partner, IBM Business Consulting Services KK (now IBM Japan, Ltd.) Part-time Lecturer, Nihonbashi Gakkan University (now Kaichi International University) Corporate Auditor, NJK Corporation (now NTT DATA NJK Corporation) President, Katsunori Taniguchi Certified Public Accountant Office (incumbent) Associate Professor, Nihonbashi Gakkan University (now Kaichi International University) Part-time Lecturer, Kaichi International University Outside Corporate Auditor, the Company Outside Corporate Auditor, Happinet Corporation (incumbent) Outside Director (Audit and Supervisory Committee Member) of the Company (incumbent) current positions] nori Taniguchi Certified Public	shares	
		(Reasons for non and Supervisory Mr. Katsunori Ta accountant and e company. The C who is an Audit	Outside Corporate Auditor, Happinet Corporation (Reasons for nomination as candidate for Outside Director who is an Audit and Supervisory Committee Member and overview of expected roles) Mr. Katsunori Taniguchi has expertise and experience as a certified public accountant and experience as a corporate auditor with a system development company. The Company requests his appointment as an Outside Director who is an Audit and Supervisory Committee Member in the expectation that he will continue to carry out appropriate audits and supervision based on such experience.		

No.	Name (Date of birth)		mary, positions, responsibilities, and nificant concurrent positions	Company shares owned	
	(Date of birtii)	Ŭ	•	shares owned	
		April 1978 May 1989	Joined Mitsui & Co., Ltd. Manager, Business Department, Mitsui & Co. Europe		
		May 1989	Manager, Business Department, Mitsui & Co. UK		
		March 2004	General Manager, Business Division/ CCO, Mitsui & Co. Germany		
		April 2009	Deputy General Manager, Planning Office, Internal Auditing Division, Mitsui & Co., Ltd.		
		July 2010	General Manager, Internal Controls Office, Business Division, Mitsui & Co. (Asia Pacific) Pte. Ltd.		
		June 2012	Full-time Corporate Auditor, Trinet Logistics Co., Ltd.	shares	
	Motoaki Kuniyasu	July 2014	Full-time Corporate Auditor, Unicarrier Holdings Co., Ltd.		
3	(March 31, 1955) New appointment Male Outside	December 2014	Director/Managing Executive Officer General Manager, Management Strategy Office General Manager, Administration		
	Independent	October 2017	Division Special Advisor, Mitsubishi Logisnext Co., Ltd.		
		July 2018	Full-time Corporate Auditor, Curves Holdings Co., Ltd.		
		November 2019	Director (Full-time Audit and Supervisory Committee Member)		
		`	mination as candidate for Outside Director w Committee Member and overview of expec		
			niyasu has auditing experience as a corporat		
	audit and supervisory committee member as well as experience in				
			compliance operations with global enterprise		
			ets his appointment as an Outside Director w		
			Committee Member in the expectation that nanced governance from a global perspective		
			ts and supervision based on such experience		

Notes:

- 1. No special interest exists between the Company and any of the candidates.
- 2. Mr. Katsunori Taniguchi and Mr. Motoaki Kuniyasu are candidates for Outside Directors who will be Audit and Supervisory Committee Members.
- 3. The Company has designated Mr. Katsunori Taniguchu as an independent officer pursuant to the regulations of the Tokyo Stock Exchange and has registered him as such with the Tokyo Stock Exchange. If he takes office as an Outside Director after his reappointment is approved at this General Meeting of Shareholders, the Company plans to maintain such designation and registration. If Mr. Motoaki Kuniyasu's appointment is approved, the Company plans to designate him as an independent officer pursuant to the regulations of the Tokyo Stock Exchange and to register him as such with the Tokyo Stock Exchange.
- 4. Upon the end of this General Meeting of Shareholders, five years will have passed since Mr. Katsunori Taniguchu took office as a Company Outside Director who is an Audit and Supervisory Committee Member and Corporate Auditor. This period consists of two years as an Outside Director who is an Audit and Supervisory Committee Member (appointed April 22, 2022) and three years as a Corporate Auditor (appointed April 17, 2019).
- 5. With regard to liability for damages stipulated in Article 423, Paragraph 1 of the Companies Act, the Company has concluded an agreement for limitation of liability with Mr. Katsunori Taniguchi that limits his liability to the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act. If his reappointment is approved, the Company plans to continue this agreement. If Mr. Motoaki Kuniyasu's appointment is approved, the Company plans to conclude a similar agreement for limitation of liability with him.
- 6. The Company has concluded a directors and officers liability insurance contract with an insurance company pursuant to Article 430-3, Paragraph 1 of the Companies Act, under which the insurance company promises to compensate the Company Directors/officers named as the insured in amounts up to 500 million yen for any claim for damage against them arising from their performance of duties as Company Directors/officers. Each of the candidates, if he or she is appointed and assumes office as a Director who is an Audit and Supervisory Committee Member, will be covered by this insurance contract as the insured. The Company also plans to renew this insurance contract with its terms and conditions unchanged upon the next contract renewal.

[Reference]
Skill matrix based on the assumption that the candidates are elected as proposed in Item No. 2 and No.

	ı					
Name	Business administration/ governance	Legal/ compliance	HR/labor	Finance/ accounting	Sales/ marketing	ICT
Takashi Himeno	✓					
Manabu Fujiwara		✓	✓	✓		
Masato Tamano					✓	✓
Hideki Takagi					✓	✓
Atsushi Ookita					✓	✓
Yasuo Sakai					✓	✓
Masahiko Ootsuka (Outside)	✓					
Shizuyo Takahashi (Outside)			✓	✓		✓
Noriko Kosugi (Outside)			✓	✓		
Toshiharu Sakai (Full-time Audit and Supervisory Committee Member)		✓			✓	
Katsunori Taniguchi (Audit and Supervisory Committee Member/Outside)		✓		✓		
Motoaki Kuniyasu (Audit and Supervisory Committee Member/Outside)	✓	√				

Item No. 4 Election of two (2) substitute Directors who will be Audit and Supervisory Committee Members

The election of substitute Directors who will be Audit and Supervisory Committee Members shall cease to be effective upon the commencement of this General Meeting of Shareholders. Accordingly, the Company proposes the election of two substitute Directors who will be Audit and Supervisory Committee Members to be prepared in the event that the number of Directors who are Audit and Supervisory Committee Members drops below the legally required quorum.

Shown below are candidates for substitute Directors who will be Audit and Supervisory Committee Members, conditional on the approval of Item No. 3. Mr. Kazuaki Matsumoto is a candidate to serve as substitute for Mr. Toshiharu Sakai, a Director who is an Audit and Supervisory Committee Member. Mr. Yoshiharu Shiota is a candidate to serve as substitute for Mr. Katsunori Taniguchi and Mr. Motoaki Kuniyasu, Directors who are Audit and Supervisory Committee Members.

Assumption by a substitute of the office of a Director who is an Audit and Supervisory Committee Member is conditional on the number of Directors who are Audit and Supervisory Committee Members falling short of the legally required quorum. The term of office shall be the remaining term of office of the predecessor. If passed, this resolution shall remain in effect until the commencement of the next General Meeting of Shareholders.

The candidates for substitute Directors who will be Audit and Supervisory Committee Members are given below.

The Company has obtained the approval for this proposal from the Audit and Supervisory Committee.

No.	Name (Date of birth)	Career sum sign	Company shares owned	
1	Kazuaki Matsumoto (March 29, 1962) Male	April 1985 July 1989 August 2012 February 2013 November 2017 February 2018	Joined SYSTEM CONSULTANT Nagasaki CO., LTD. (now System Consultant Co., Ltd.) Joined the Company Unit President, Development Service Unit 3 Executive Officer Unit President, Nishinihon Service Unit Executive Officer Unit President, Business Promotion Unit	1,000 shares
		(Reasons for nomination as candidate for substitute Director who will be an Audit and Supervisory Committee Member) Based on its judgment that he is ideally suited to the post because he is well-informed on the Company's system development and related matters. The Company requests the approval of the election of Mr. Kazuaki Matsumoto to serve as a substitute Director who will be an Audit and Supervisory Committee Member.		

No.	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Company shares owned
2	Yoshiharu Shiota (October 30, 1955) Outside Independent Male	April 1980 October 2001 July 2003 July 2008 July 2012 June 2013 June 2016	Joined Ajinomoto Co., Inc. General Manager, Labor Group General Manager, Health Promotion Group, HR Division General Manager, Planning Group, HR Division General Manager, Corporate/General Affairs/Risk Management Division General Manager, Legal Affairs Division Director Full-time Corporate Auditor, J-Oil Mills, Inc.	shares
		(Reasons for nomination as candidate for substitute Director who will be an Audit and Supervisory Committee Member and overview of expected roles) Mr. Yoshiharu Shiota has expertise and experience in risk management and corporate legal affairs with a major food products manufacturer. The Company requests the approval of the election of Mr. Yoshiharu Shiota to serve as a substitute Director who will be an Audit and Supervisory Committee Member in the expectation that he will carry out appropriate audits and supervision based on such experience.		

Notes

- 1. No special interest exists between the Company and either of the candidates.
- 2. Mr. Yoshiharu Shiota is a candidate for a substitute Outside Director who will be an Audit and Supervisory Committee Member.
- 3. If Mr. Yoshiharu Shiota assumes office as an Outside Director, the Company plans to designate him as an independent officer pursuant to the regulations of the Tokyo Stock Exchange and to register him as such with the Tokyo Stock Exchange.
- 4. With regard to liability for damages stipulated in Article 423, Paragraph 1 of the Companies Act, should Mr. Yoshiharu Shiota assume office as an Outside Director, the Company plans to conclude an agreement for limitation of liability with him that will limit his liability to the minimum liability amount stipulated in Article 425, Paragraph 1 of the Companies Act.
- 5. The Company has concluded a directors and officers liability insurance contract with an insurance company pursuant to Article 430-3, Paragraph 1 of the Companies Act, under which the insurance company promises to compensate the Company Directors/officers named as the insured in amounts up to 500 million yen for any claim for damage against them arising from their performance of duties as Company Directors/officers. Each of the candidates, if he or she is appointed and assumes office as a Director who is an Audit and Supervisory Committee Member, will be covered by this insurance contract as the insured.